



Janie Humphries Student Leadership Development Fund



Dr. Humphries

At the July 2013 Summer Board Meeting of the SECA Board of Directors, a new initiative was born, the ***Janie Humphries Student Leadership Development Fund***.

This fund was created to promote student membership, support the growth and development of student groups and encourage emerging student leadership within our states. The new initiative is in honor of Dr. Janie Humphries of Louisiana, SECA President 2010-2011, who has worked tirelessly to support student groups in her state and in the SECA region.

The Fund will be capitalized by the proceeds of the Silent Auction at the annual SECA conference and any memorial or designated donations that are made to the Association.

State affiliates will be eligible to apply for up to \$250 per year for the following purposes:

- To promote student membership
- To develop student affiliates or chapters within their state
- To provide initial start-up capital for student affiliates/chapters
- To provide leadership development opportunities for those student affiliates/chapters

The following criteria will govern the application process:

- Applications will be accepted in the SECA office as states determine funds are needed to support student projects. Applications for funds will be accepted from January 1 through April 30 of each year.
- The applications will be reviewed by the SECA Finance Commission and funds will be released to state affiliates within 30 days of application.
- A maximum of \$250 per year will be available to each SECA state affiliate unless the SECA Board chooses to enhance the amount available. Grants may be limited base upon fund balance and eligibility criteria. (Notice will be provided to state affiliate Presidents if additional funds will be available.)
- States may submit more than one application during the year; however, the amount provided to the state affiliate may not exceed each year the total authorized by the SECA Board of Directors.
- Any funds collected for the Janie Humphries Student Leadership Fund that are not utilized during a year are earmarked regardless of the year collected.
- A grant agreement will be signed by the SECA Executive Director or designee and the state affiliate President prior to release of the funds. The grant agreement will outline the parameters of the activities authorized under the grant.

Administration and Reporting:

- If the funds are utilized to develop a student affiliate/chapter, state affiliates will be responsible for administering the grant funds for the student affiliate/chapter and assisting the chapters/affiliates with developing appropriate financial processes. (Most of the colleges/universities which will support these affiliates/chapters have policies concerning campus groups and financial maintenance.)
- SECA will require a financial report from the state affiliate that outlines how the funds were disbursed and a brief program report that outlines the operational status of the student affiliate/chapter and/or program initiatives authorized under the grant. The financial report is due one year to the date of receipt of funds. (Forms will be provided.)

APPLICATION

Janie Humphries Student Leadership Development Fund

State Affiliate _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Person Submitting Application _____

E-mail Address _____

Proposed Use of Funds Requested:

- Student Membership
- Development Student Affiliate/Chapter
- Initial Start-up Capital for Student Affiliates/Chapters
- Leadership Activities for Student Affiliates/Chapter

Amount of funds requested from SECA _____

Briefly describe how funds will be used:

If New Student Affiliate/Chapter, provide the following:

Name of Student Group _____

University/College/High School _____

Address _____

City/State/Zip _____

of Students in Group _____

Faculty Advisors (include contact e-mail)

E-mail to Maurena Lopez, Operations Manager at mlopez@seca.info or mail to:

**Southern Early Childhood Association
Janie Humphries Student Leadership Development Fund
PO Box 8109
Jacksonville, AR 72078**